

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 17 June 2022. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 19 July 2022 is 5pm Friday, 8 July 2022.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor A Woodman	-	Community Services
Councillor R Ashman	-	Deputy Leader and Infrastructure	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business and Regeneration	Councillor R D Bayliss	-	Housing, Property & Customer Services
Councillor K Merrie MBE	-	Planning			

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>July 2022</b>							
Treasury Management Stewardship Report 2021/22	Cabinet	Key	Public	19 July 2022	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance &amp; Customer Services and Section 151 Officer  mark.walker@nwleicester-shire.gov.uk</p>	Treasury Management Stewardship Report 2021/22	Audit and Governance Committee - 20 April 2022
Housing Revenue Account Disposals and Acquisitions Update	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) The report proposes to dispose of properties on the open market and provides independent estimations of the potential value of the property. This information is considered to be commercially sensitive at this stage of the process.	19 July 2022	<p>Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Housing Management Team Manager Tel: 01530 454808 amanda.harper@nwleicestershire.gov.uk</p>	Report. Housing Revenue Account Disposals and Acquisitions Update	Decision being sought under approved Disposal Policy.

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Leicester & Leicestershire Statement of Common Ground on Housing and Employment Needs (April 2022)	Cabinet	Key	Public	19 July 2022	Councillor Keith Merrie MBE  keith.merrie@nwleicester-shire.gov.uk  Planning Policy & Land Charges Team Manager Tel: 01530 454677 ian.nelson@nwleicestershire.gov.uk	Leicester & Leicestershire Statement of Common Ground on Housing and Employment Needs (April 2022)	Considered by the Local Plan Committee
PROVISIONAL FINANCIAL OUTTURN 2021/22	Cabinet	Key	Public	19 July 2022	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Finance Team Manager & Deputy S151 Officer Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	PROVISIONAL FINANCIAL OUTTURN 2021/22	This report is to present the provisional financial outturn prior to the publication of the draft Statement of Accounts on the 31 July. The final version of the Statement of Accounts will be presented to Audit Committee for approval.
The Future of Hermitage Leisure Centre and Recreation Ground.	Cabinet	Key	Public	19 July 2022	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	The Future of Hermitage Leisure Centre and Recreation Ground.	Community Scrutiny June 2022

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Air Quality Capital Grant Funding (DEFRA)	Cabinet	Key	Public	19 July 2022	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Air Quality Capital Grant Funding (DEFRA)	Community Scrutiny 29 June 2022
Castle Donington conservation area: Adoption of character appraisal and boundary review	Cabinet	Key	Public	19 July 2022	<p>Councillor Keith Merrie MBE  keith.merrie@nwleicester.gov.uk</p> <p>Senior Conservation Officer  james.white@nwleicester.gov.uk</p>	Public consultation responses Revised boundary review and map appendix Revised character appraisal and map appendix Castle Donington conservation area: Adoption of character appraisal and boundary review	The matter is not being considered by a scrutiny committee because it has been subject to a separate public consultation involving ward members.
Approach to First Homes	Cabinet	Key	Public	19 July 2022	<p>Councillor Keith Merrie MBE  keith.merrie@nwleicester.gov.uk</p> <p>Planning Policy &amp; Land Charges Team Manager Tel: 01530 454677 ian.nelson@nwleicester.gov.uk</p>	Report Approach to First Homes	To be considered by Local plan Committee as part of Local Plan review

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Draft Air Quality Supplementary Planning Document	Cabinet	Key	Public	19 July 2022	<p>Councillor Keith Merrie MBE keith.merrie@nwleicester-shire.gov.uk</p> <p>Planning Policy &amp; Land Charges Team Manager Tel: 01530 454677 ian.nelson@nwleicestershire.gov.uk</p>	Report and draft SPD Draft Air Quality Supplementary Planning Document	To also be considered by Local Plan Committee
A Cinema for Coalville - Update	Cabinet	Key	Private Deals with finances of another person	19 July 2022	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicestershire.gov.uk</p>	Report with appendices A Cinema for Coalville - Update	29 June 2022

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
UK Shared Prosperity Fund - NWL Investment Plan	Cabinet	Key	Private	19 July 2022	<p>Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk</p> <p>Business Focus Team Manager Tel: 01530 454822 Barrie.Walford@nwleicestershire.gov.uk</p>	UK Shared Prosperity Fund - NWL Investment Plan	There is not sufficient time to present the UKSPF Investment Plan to Scrutiny Committee due to the limited timeframe to prepare and submit the UKSPF Investment Plan to the Department for Levelling Up, Housing and Communities. The final investment plan must be submitted no later than Monday 1 August. Alternatively officers will look to brief all members the through the Members Hub.
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	19 July 2022	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>claire.hammond@nwleicestershire.gov.uk</p>	minutes of the meeting Minutes of the Coalville Special Expenses Working Party	The group is a sub group of Cabinet and therefore the report does not require scrutiny

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Housing Asset Management Plan 2022 to 2024	Cabinet	Key	Public	19 July 2022	<p>Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Housing Assets Team Manager Tel: 01530 454137 jas.singh@nwleicestershire.gov.uk</p>	Asset Management Plan Housing Asset Management Plan 2022 to 2024	Corporate Scrutiny Committee on 9 March 2022
Quarter 4 Performance Report	Cabinet	Key	Public	19 July 2022	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk</p>	Quarter 4 Performance Report	8 June 2022
Award of Housing Contracts	Cabinet	Key	Public	19 July 2022	<p>Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Housing Assets Team Manager Tel: 01530 454137 jas.singh@nwleicestershire.gov.uk</p>	Report Award of Housing Contracts	As this is an award of contract, it falls direct to Cabinet.

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Linden Way, Coalville - Highway Extension	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) Deals with the finances of another person/organisation	19 July 2022	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Community Services, Head of Property and Regeneration Tel: 01530 454832, Tel: 01530 454 354 paul.sanders@nwleicestershire.gov.uk, paul.wheatley@nwleicestershire.gov.uk	Report with appended heads of terms for contract Linden Way, Coalville - Highway Extension	29 June 2022
The Award of the Three Year Contract for the Supply of Bins and recycling Containers	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) Private given the commercial nature	19 July 2022	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Waste Services Development Officer, Head of Community Services Tel: 01530 454592, Tel: 01530 454832 JOHN.BRIGHT@NWLEICESTERSHIRE.GOV.UK, paul.sanders@nwleicestershire.gov.uk	There will be a report summarising the tender and recommendations and an annex providing the detail of the tender assessment The Award of the Three Year Contract for the Supply of Bins and recycling Containers	No need to go to Scrutiny as it an operational matter and is a budget that is spent each year



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Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Annual Review of Corporate Governance Policies	Cabinet	Non-Key	Public	20 September 2022	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  Solicitor - Contracts and Commercial Tel: 01530 454772 rebecca.elliott@nwleicester.gov.uk	Annual Review of Corporate Governance Policies	To be considered at Audit & Governance Committee on 27 July
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	20 September 2022	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  claire.hammond@nwleicester.gov.uk	Minutes from the August meeting Minutes of the Coalville Special Expenses Working Party	The group is a sub group of Cabinet and therefore the report does not require scrutiny.
Quarter 1 Performance Report	Cabinet	Key	Public	20 September 2022	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester.gov.uk  Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester.gov.uk	Quarter 1 Performance Report	31 August 2022

October 2022

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
There are no items for consideration.							
<b>November 2022</b>							
Private Sector Housing Policies	Cabinet	Key	Public	8 November 2022	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Private Sector Housing Policies	Community Scrutiny 21 September 2022
Empty Homes Compulsory Purchase Orders	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	8 November 2022	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Environmental Protection Team Manager Tel: 01530 454564 clare.proudfoot@nwleicestershire.gov.uk	Empty Homes Compulsory Purchase Orders	Not being considered by Scrutiny as decision being sought under approved Empty Homes Policy
<b>December 2022</b>							

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	6 December 2022	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  claire.hammond@nwleicester.gov.uk	Minutes of the meeting Minutes of the Coalville Special Expenses Working Party	The group is a sub group of Cabinet and therefore the report does not require scrutiny
<b>10 January 2023</b>							
Quarter 2 Performance Report	Cabinet	Key	Public	10 January 2023	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester.gov.uk  Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester.gov.uk	Quarter 2 Performance Report	7 December 2022
<b>31 January 2023</b>							
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	31 January 2023	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  claire.hammond@nwleicester.gov.uk	Minutes of the meeting Minutes of the Coalville Special Expenses Working Party	The group is a sub group of Cabinet and therefore the report does not require scrutiny

<b>Decision</b>	<b>Decision Maker</b>	<b>Status of Decision</b>	<b>Public or Private  (and reason – where private)</b>	<b>Date of Decision</b>	<b>Contacts</b>	<b>Documents to be submitted to the Decision Maker</b>	<b>Considered by Scrutiny or other Committee</b>
<b>February 2023</b>							
<b>March 2023</b>							
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	28 March 2023	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  claire.hammond@nwleicestershire.gov.uk	Minutes from the meeting Minutes of the Coalville Special Expenses Working Party	The group is a sub group of Cabinet and therefore the report does not require scrutiny
Quarter 3 Performance Report	Cabinet	Key	Public	28 March 2023	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk  Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk	Quarter 3 Performance Report	8 March 2023
<b>April 2023</b>							
<b>May 2023</b>							
There are no items for consideration.							
<b>June 2023</b>							

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
The Leicestershire Partnership Revenues and Benefits Joint Committee - Appointment of Members	Cabinet	Key	Public	6 June 2023	claire.hammond@nwleicestershire.gov.uk	Report The Leicestershire Partnership Revenues and Benefits Joint Committee - Appointment of Members	As the report is requiring Cabinet to appoint to executive members to the Joint Committee it does not require scrutiny consideration.